



Continuing Professional Development

Fremantle GP *Network's* professional development is managed by the GP Advisory Group. The Group includes:

- Six GP representatives
- CPD Project Officer (Accredited Education Provider with Royal Australian College of GPs [RACGP])
- Practice Nurse Project Officer (Accredited Education Provider with Royal College of Nursing Association [RCNA])
- Primary Health Project Officer (Endorsed Education Provider with RACGP)

The role of the GP Advisory Group is to ensure all Fremantle GP *Network* professional development meets the following criteria:

- ✓ Conforms with the Royal Australian College of GPs (www.racgp.org.au) guidelines for providing continuing professional education
- ✓ Compliments current Fremantle GP *Network* programs
- ✓ Is relevant to members of Fremantle GP *Network*
- ✓ Involves GPs in planning stages
- ✓ Promotes self directed learning
- ✓ Promotes diversity in education opportunities; and
- ✓ Promotes networking between general practice staff and other community based health providers

Fremantle GP *Network* CPD operates within a quality improvement framework. The overall aim is *to present best practice, evidence based professional development*. Fremantle GP *Network* completes an annual GP and practice staff needs assessment to identify professional development opportunities for the upcoming calendar year. All professional development is carefully planned and allocated a date in our education calendar.

We do not provide or promote education which

- ✗ Has not been approved by the GP Advisory Group
- ✗ Does not compliment current Fremantle GP *Network* programs
- ✗ Does not relate directly to the needs of our members
- ✗ Directly promotes a pharmaceutical company product
- ✗ Promotes a private business
- ✗ Has already been extensively advertised by external agencies
- ✗ Does not meet our education criteria (as stated above)

Process for running education at Fremantle GP *Network*

Before education is approved, by the GP Advisory Group, a *Notification of an Event* Form must be completed. Once submitted, the *Notification of an Event* Form will be included in the next agenda for the GP Advisory Group. The GP Advisory Group meets monthly and you will be advised of the outcome of your application after the meeting. If approved you are encouraged to work with our CPD Program Officer to plan your event.

Please note: The GP Advisory Group have the final say to whether Fremantle GP *Network* will support the education activity.

If you would like to be involved in education at Fremantle GP *Network* please complete the Notification Form and submit it to our CPD Program Officer. Alternatively please contact our CPD Program Officer with questions on 9319 0555.

CPD Protocols for External Agencies

Fremantle GP *Network*

10/12/2006